

**ELLIS CITY COUNCIL  
REGULAR MEETING  
Minutes  
January 5, 2026**

**CALL TO ORDER**

Mayor Martin LaBarge called the regular meeting to order at 6:30 p.m. Present were Council Members Dava Gaschler, Kevin LaBarge, David McDaniel, Devin Henderson, Jolene Niernberger, and John Walz. Also present were Public Works Director Steve Homburg, Police Chief Avery Smith, and City Clerk Ashley Scheibler. City Attorney Olavee Raub was absent.

**PLEDGE OF ALLEGIANCE**

**AMENDMENTS TO AGENDA**

**PUBLIC PRESENT**

Glen Keller, Alan Heroneme, and David Clingan.

**CONSENT AGENDA**

Council Member John Walz moved to approve the consent agenda containing the Minutes from the Regular Meeting on December 15, 2025, and Bills Ordinance #2228. Council Member Dave McDaniel seconded the motion. Council approved the consent agenda 6-0.

**PUBLIC COMMENTS**

**PRESENTATIONS OF AWARDS, PROCLAMATIONS, REQUESTS & PETITIONS  
(HEARINGS)**

**SPECIAL ORDER**

**UNFINISHED BUSINESS**

**General Government: Licenses/Permits**

Mayor LaBarge requested Council review and discuss the results of the Electronic Scooter/E-Bike survey. Following discussion, Council were tasked to bring suggestions to revise the proposed ordinance at the next meeting.

**General Government: Repairs/Maintenance**

Council reviewed the findings of the Ellis Arts and Historical Society building inspection and title search with Public Works Director Steve Homburg.

**General Government: Acquisition**

In consideration of the acquisition of the Ellis Arts and Historical Society building, Council agreed to postpone a decision pending completion of the land survey.

**Sanitation: Repairs/Maintenance**

Public Works Director Steve Homburg informed Council he received the final billing for repairs to the Sanitation Truck. Council Member David McDaniel moved to ratify the invoice from Ascendance for repairs to the Sanitation Truck in the amount of \$2,908.96, with funds to come from the Sanitation Utility fund. Council Member Dava Gaschler seconded the motion. The motion carried 6-0.

**NEW BUSINESS**

**General Government: Financial**

Council Member John Walz moved to approve Resolution No. 635, waiving Generally Accepted Accounting Principles for financial statement reporting for 2026. Council Member Devin Henderson seconded the motion. The motion carried 6-0.

**General Government: Policy**

Annually, Council designates the official newspapers and official banks for the City to use. Council Member Dava Gaschler moved to designate the Ellis Review, City Website, and Hays Daily News as official newspapers; Equity Bank and Golden Belt Bank as official banks within the City limits; and Emprise Bank and Commerce Bank as the official banks outside the City limits. Council Member Jolene Niernberger seconded the motion. The motion carried 6-0.

**General Government: Financial**

City Clerk Ashley Scheibler informed Council a motion would be required to transfer \$25,000.00 from the Capital Improvement Streets Fund to the Special Machinery Fund for 2025 to finalize funding for the previously approved acquisition of new accounting software, necessitated by the current system's end-of-life status. Council Member John Walz moved to approve the 2025 transfer from Capital Improvement – Streets to Special Machinery in the amount of \$25,000.00. Council Member Jolene Niernberger seconded the motion. The motion carried 6-0.

**Sewer: Acquisition**

Public Works Director Steve Homburg requested Council consider the purchase of a sewer dump trailer, as the current truck is no longer operable due to its age and level of use. Council Member David McDaniel moved to approve the purchase of a Dump Trailer from Double Z's Trailers in the amount of \$6,100.00, with funds to come from the Sewer Utility fund. Council Member Devin Henderson seconded the motion. The motion carried 6-0.

**REPORTS FROM CITY OFFICIALS**

**Public Works**

Public Works Director Steve Homburg presented his department update.

**Police**

Police Chief Avery Smith presented the December monthly incident report and provided his department update.

**City Clerk**

City Clerk Ashley Scheibler presented her department update and Health Savings Report for November.

**Attorney**

**Mayor Update and Announcements**

Mayor LaBarge requested City Clerk Ashley Scheibler gather potential dates for Council Orientation. Council will select a training date at the next Council meeting.

**EXECUTIVE SESSION**

**ADJOURNMENT**

Council Member Dava Gaschler moved, and Council Member Devin Henderson seconded the motion to adjourn the meeting. The motion carried 6-0. The meeting adjourned at 7:52 p.m.

  
Ashley Scheibler, City Clerk

  
Martin V. LaBarge, Mayor

**ELLIS CITY COUNCIL  
REGULAR MEETING  
Minutes  
January 19, 2026**

**CALL TO ORDER**

Mayor Martin LaBarge called the regular meeting to order at 6:30 p.m. Present were Council Members Dava Gaschler, Kevin LaBarge, David McDaniel, Jolene Niernberger, and John Walz. Also present were City Attorney Olavee Raub, Public Works Director Steve Homburg, Police Chief Avery Smith, Fire Chief Dustin Vine, Assistant City Clerk Verda Flinn, and City Clerk Ashley Scheibler. Council Member Devin Henderson was absent.

**PLEDGE OF ALLEGIANCE**

**AMENDMENTS TO AGENDA**

Mayor LaBarge requested adding Consideration of Repairs to the Public Works Pickup under New Business, and City Attorney Olavee Raub requested adding Consideration of a Condemnation Ordinance for the Water Exploration Project to New Business.

**PUBLIC PRESENT**

David Clingan, Glen Keller, John Leiker, Michael Berges, and Tyler Glissman.

**CONSENT AGENDA**

Council Member John Walz moved to approve the consent agenda containing the Minutes from the Regular Meeting on January 5, 2026, and Bills Ordinance #2229. Council Member Jolene Niernberger seconded the motion. Council approved the consent agenda 5-0.

**PUBLIC COMMENTS**

**PRESENTATIONS OF AWARDS, PROCLAMATIONS, REQUESTS & PETITIONS  
(HEARINGS)**

**SPECIAL ORDER**

**Fire Department: Report**

Fire Chief Dustin Vine submitted his monthly report for review and noted the department will host its annual pancake feed on Wednesday, January 21, from 5:00 to 7:30 p.m.

**UNFINISHED BUSINESS**

**General Government: Licenses/Permits**

Mayor LaBarge requested Council review and discuss the ordinance proposed by City Attorney Olavee Raub regarding electronic scooter and e-bike use. Following discussion, Council directed City Attorney Olavee Raub to make the suggested revisions and present an updated ordinance at the next Council meeting.

**General Government: Repairs/Maintenance**

Council reviewed the findings of the Ellis Arts and Historical Society building land survey with Public Works Director Steve Homburg.

**General Government: Acquisition**

Council Member John Walz moved for the City of Ellis to approve the acquisition of the Ellis Arts and Historical Society Building. Council Member Dava Gaschler seconded the motion. The motion carried 5-0.

**NEW BUSINESS**

**Streets: Contract**

Mayor LaBarge introduced Tyler Glissman of Wilson and Company, Inc., to discuss consideration of their assistance in reviewing the site plans for the Auto Service Center to help ensure the integrity of the City's West 2nd Street Improvement Project. Council Member John Walz moved to approve Task Order EL26-001 for engineering and/or site plan review services from Wilson and Company in the amount of \$2,500.00, with funds to be paid from the Water Depreciation Reserve Fund. Council Member Jolene Niernberger seconded the motion. The motion carried 5-0.

### **Industrial Development: Financial**

Council Member Jolene Niernberger moved to approve Resolution 636, stating the City's intent to issue taxable industrial revenue bonds in the approximate amount of \$3,125,260.00 for the Gurkirpa Real Estate Investment Group to finance the acquisition, construction, and equipping of an Auto Service Center. Council Member David McDaniel seconded the motion. The motion carried 5-0.

### **Tourism: Contracts**

The Tourism Committee has submitted their proposal for 2026 advertising contracts. Council Member John Walz moved to approve the 2026 advertising contracts with Nex-Tech (\$1,850.00), Eagle Radio of Hays (\$4,620.00), Travel Brochure Distribution (\$600.00), and Lamar (\$12,350.00) in the total amount of \$19,420.00 with funds to come from the Tourism fund. Council Member Dava Gaschler seconded the motion. The motion carried 5-0.

### **General Government: Insurance**

Public Works Director Steve Homburg presented an EMC insurance inspection report for the Water and Wastewater Treatment Plants. Council directed Mr. Homburg to obtain repair deadlines and present that information at the next Council meeting.

### **Sewer: Repairs/Maintenance**

Public Works Director Steve Homburg informed Council of damage to the Sewer Plant Generator Building as reported by EMC Insurance. Council tabled the matter until the next Council meeting and directed Mr. Homburg to provide additional repair bids at that time.

### **Museum: Repairs/Maintenance**

Council Member John Walz moved to approve the quote from Don's Electric & Rewind for the replacement fuse box and fabricated cover at the Railroad Museum in the amount of \$2,500.00, with funds to come from the Capital Improvement – Special Projects fund. Council Member Dava Gaschler seconded the motion. The motion carried 5-0, with Council Member David McDaniel abstaining.

### **Sewer: Repairs/Maintenance**

Council Member Dava Gaschler moved to ratify the invoice from WaterWise for the purchase of two polymer barrels, in the amount of \$2,582.00, with funds to come from the Sewer Utility fund. Council Member David McDaniel seconded the motion. The motion carried 5-0.

### **Public Works: Repairs/Maintenance**

Council Member John Walz moved to approve the quote from Five Star Auto Repair for repairs to the Foreman Pickup in the amount of \$5,276.26, with funds to come from General, Special Highway, Water, Sewer, Sanitation, and Campground funds. Council Member Kevin LaBarge seconded the motion. The motion carried 5-0.

### **General Government: Policy**

Council Member Jolene Niernberger moved to approve Ordinance No. 1503, authorizing the acquisition of private property by eminent domain for use by the City of Ellis for the purpose of establishing a water line to convey water from a new municipal well. Council Member John Walz seconded the motion. The motion carried 5-0.

## **REPORTS FROM CITY OFFICIALS**

### **Public Works**

Public Works Director Steve Homburg presented the Comprehensive Water Report and his department update, noting he was appointed to the Smoky Hill – Saline Regional Advisory Committee for a four-year term. Council consented to compensate Mr. Homburg for his time while serving on the committee.

### **Police**

Police Chief Avery Smith presented the January mid-monthly incident report and provided his department update.

### **City Clerk**

City Clerk Ashley Scheibler presented her department update, 2025 Catastrophic Sick Leave Balance, Safety Committee Annual Report for 2025, and Committee Minutes, noting Council

Orientation is scheduled for February 5 at 5:30 p.m.


**Attorney**


**Mayor Update and Announcements**

**EXECUTIVE SESSION**

**ADJOURNMENT**

Council Member David McDaniel moved, and Council Member Dava Gaschler seconded the motion to adjourn the meeting. The motion carried 5-0. The meeting adjourned at 8:32 p.m.

  
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Ashley Scheibler, City Clerk

  
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Martin V. LaBarge, Mayor

**ELLIS CITY COUNCIL  
REGULAR MEETING  
Minutes  
February 02, 2026**

**CALL TO ORDER**

Mayor Martin LaBarge called the regular meeting to order at 6:30 p.m. Present were Council Members Dava Gaschler, David McDaniel, Jolene Niernberger, and John Walz. Also present were City Attorney Olavee Raub, Public Works Director Steve Homburg, Police Chief Avery Smith, and City Clerk Ashley Scheibler. Council Member Devin Henderson arrived late at 7:06 p.m. Council Member Kevin LaBarge was absent.

**PLEDGE OF ALLEGIANCE**

**AMENDMENTS TO AGENDA**

Mayor LaBarge requested adding Consideration of Repairs to the HVAC Roof Units for City Hall under New Business.

**PUBLIC PRESENT**

Lyle Johnston, Glen Keller, John Leiker, Tammy Leiker, and Michael Berges.

**CONSENT AGENDA**

Council Member Dava Gaschler moved to approve the consent agenda containing the Minutes from the Regular Meeting on January 19, 2026, and Bills Ordinance #2230. Council Member David McDaniel seconded the motion. Council approved the consent agenda 4-0.

**PUBLIC COMMENTS**

Lyle Johnston addressed Council regarding snow routes within the City, requesting consideration that during heavier snowfall events, the City make at least one pass through side streets.

Glen Keller addressed Council and requested consideration of revising the City's snow route to include clearing 8<sup>th</sup> and Madison streets around the Lutheran Church. Currently, it is the only church not included on the snow route, which makes attendance difficult for parishioners when snow accumulations exceed approximately four inches.

**PRESENTATIONS OF AWARDS, PROCLAMATIONS, REQUESTS & PETITIONS  
(HEARINGS)**

**SPECIAL ORDER**

**UNFINISHED BUSINESS**

**General Government: Licenses/Permits**

Mayor LaBarge requested Council review the second draft of the proposed electronic scooter ordinance. Following discussion, Council directed City Attorney Olavee Raub to make the suggested revisions and present an updated ordinance at the next Council meeting for approval.

**Sewer: Repairs/Maintenance**

Council Member David McDaniel moved to approve the quote from Groundworks for the required repairs to the Generator Building located at the Wastewater Treatment Plant in the amount of \$14,601.64, with funds to come from the Sewer Depreciation Reserve fund. Council Member Jolene Niernberger seconded the motion. The motion carried 4-0.

**Sewer: Repairs/Maintenance**

Council Member John Walz moved to approve the quote from Buck Honas for masonry repairs to the Generator Building located at the Wastewater Treatment Plant in the amount of \$2,000.00, with funds to come from the Sewer Depreciation Reserve fund. Council member David McDaniel seconded the motion. The motion carried 4-0.

## **NEW BUSINESS**

### **Sewer: Repairs/Maintenance**

Council Member John Walz moved to approve the quote from Haynes Equipment for a Flow Meter Sensor in the amount of \$4,700.00, with funds to come from the Sewer Depreciation Reserve fund. Council Member Jolene Niernberger seconded the motion. The motion carried 4-0.

### **General Government: License/Permit**

Council Member Dava Gaschler moved to approve the Application for License to Sell Cereal Malt Beverages for Cheryl Kinderknecht. Council Member John Walz seconded the motion. The motion carried 4-0.

### **Tourism: Contracts**

The Tourism Committee has submitted a contract with Lamar for the replacement of three vinyl banners. Council Member Dava Gaschler moved to approve the contract with Lamar for vinyl replacement, in the amount of \$1,720.00, with funds to come from the Tourism fund. Council Member John Walz seconded the motion. The motion carried 4-0.

### **Sewer/Sanitation: Accounting/Billing**

Tammy Wolf submitted an Application for Local Utility Incentives for Boxcar Bread, a bakery, coffee, and breakfast shop she is opening at 814 Washington St. A. Council Member Dava Gaschler moved to approve the Application for Local Incentives for Boxcar Bread at 814 Washington St A. Council Member Jolene Niernberger seconded the motion. The motion carried 4-0. The business incentives will take effect with the March 1, 2026, utility billing.

### **General Government: Committee**

City Clerk Ashley Scheibler presented the revised Roster of Appointments, which replaced the previous Mayor David McDaniel with the current Mayor Martin LaBarge. Several committees still have vacancies that will be considered in a future meeting. Council Member Dava Gaschler moved to approve the Roster of Appointments with the discussed revisions. Council Member John Walz seconded the motion. The motion carried 4-0.

### **General Government: Repairs/Maintenance**

Public Works Director Steve Homburg informed Council three of the four HVAC units at City Hall have failed heat exchangers, creating a safety hazard for city staff. As a result, the units have been shut down until replacements can be installed. Council Member Dava Gaschler moved to direct city staff to immediately issue Requests for Proposals (RFPs) for the replacement of all four HVAC systems, with proposals due by February 5 at 5:00 p.m. Council Member Devin Henderson seconded the motion. The motion carried 5-0.

Council will review sealed bids during a special meeting scheduled for February 5 at 5:30 p.m.

## **REPORTS FROM CITY OFFICIALS**

### **Public Works**

Public Works Director Steve Homburg presented his department update.

### **Police**

Police Chief Avery Smith presented his 2025 Year in Review, the January monthly incident report, and provided his department update.

### **City Clerk**

City Clerk Ashley Scheibler presented the December Financial Statements, December Health Savings Report, and her departmental update. Ms. Scheibler requested Council consider scheduling a work session to discuss developing an operations and policy manual for the Ellis Arts and Historical Building, as well as establishing guidelines and form requirements for use of the bucket truck. Council agreed to hold the work session on February 19 at 5:30 p.m.

### **Attorney**

### **Mayor Update and Announcements**

Mayor LaBarge asked Council to consider making adjustments to the snow route. Council directed Mayor LaBarge and City staff to present proposed revisions at the next meeting for review. Mayor LaBarge also discussed the need to establish a code of conduct related to


operations at the Ellis Lakeside Campground.

**EXECUTIVE SESSION**

**ADJOURNMENT**

Council Member David McDaniel moved, and Council Member Devin Henderson seconded the motion to adjourn the meeting. The motion carried 5-0. The meeting adjourned at 8:00 p.m.

  
\_\_\_\_\_  
Ashley Scheibler, City Clerk

  
\_\_\_\_\_  
Martin V. LaBarge, Mayor

**ELLIS CITY COUNCIL  
SPECIAL MEETING  
Minutes  
February 5, 2026**

**CALL TO ORDER**

Mayor Martin LaBarge called the special meeting to order at 5:30 p.m. Present were Council Members Kevin LaBarge, Devin Henderson, David McDaniel, Jolene Niernberger, Dava Gaschler, and John Walz. Also, present were Public Works Director Steve Homburg, City Attorney Olavee Raub, and City Clerk Ashley Scheibler.

**PLEDGE OF ALLEGIANCE**

**PUBLIC PRESENT**

Monte Cox and Nathan Cox.

**PURPOSE OF SPECIAL MEETING**

Mayor Martin Labarge stated the purpose of the special meeting is to consider bids for replacement HVAC units at City Hall.

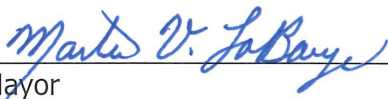
**General Government: Repairs/Maintenance**

Mayor LaBarge informed Council six sealed bids had been received for repairs to the HVAC units at City Hall. He opened the bids in the order they were received. The first bid, from MC Service LLC, was in the amount of \$43,857.61. The second bid, submitted by Auman Company Inc., totaled \$40,000.00. The third bid, from Skip & Sons, was in the amount of \$47,717.33; this proposal included four 4-ton units rather than the existing configuration of two 4-ton units and two 3-ton units. The fourth bid, from Reliable HVAC, totaled \$33,133.60. The fifth bid, submitted by Glassman Plumbing, Heating, and Air Conditioning, was \$40,100.00. The final bid, from Werth Heating, Plumbing, and Air Conditioning, was in the amount of \$31,000.00.

Following Council discussion, Council Member Dava Gaschler moved to accept the bid from Werth Heating, Plumbing, and Air Conditioning in the amount of \$31,000.00 for the replacement of four HVAC units at City Hall, with funds to come from the Capital Improvement Fund. Council Member John Walz seconded the motion. The motion carried by a vote of 4-2, with Council Members Jolene Niernberger and David McDaniel voting in opposition.

**ADJOURNMENT**

Council Member Dave McDaniel moved, and Council Member John Walz seconded a motion to adjourn the meeting. The motion carried 6-0. The meeting adjourned at 6:15 p.m.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
City Clerk

**ELLIS CITY COUNCIL  
REGULAR MEETING  
Minutes  
February 16, 2026**

**CALL TO ORDER**

Mayor Martin LaBarge called the regular meeting to order at 6:30 p.m. Present were Council Members Dava Gaschler, David McDaniel, Jolene Niernberger, Kevin LaBarge and John Walz. Also, present were City Attorney Olavee Raub, Public Works Director Steve Homburg, Police Chief Avery Smith, Fire Chief Dustin Vine, City Clerk Ashley Scheibler and Clerk Danielle Schaus. Council Member Devin Henderson attended via Zoom.

**PLEDGE OF ALLEGIANCE**

**AMENDMENTS TO AGENDA**

**PUBLIC PRESENT**

Lyle Johnston, Glen Keller, Dean Gottschalk and Donnie Younger.

**CONSENT AGENDA**

Council Member John Walz moved to approve the consent agenda containing the Minutes from the Regular Meeting on February 02, 2026, Special Meeting on February 05, 2026, and Bills Ordinance #2231. Council Member Jolene Niernberger seconded the motion. Council approved the consent agenda 6-0.

**PUBLIC COMMENTS**

**PRESENTATIONS OF AWARDS, PROCLAMATIONS, REQUESTS & PETITIONS  
(HEARINGS)**

**SPECIAL ORDER**

**Fire Department: Report**

Fire Chief Dustin Vine submitted his monthly report for review.

**UNFINISHED BUSINESS**

**General Government: Licenses/Permits**

Mayor LaBarge requested Council review the proposed electronic scooter ordinance. Following no further discussion, Council Member Jolene Niernberger moved to approve Ordinance No. 1504, permitting the use of and creating regulations for the use of electronic-assisted bicycles and scooters within the City of Ellis with corrections to the font size and a formatting issue. Council Member Dava Gaschler seconded the motion. The motion carried 6-0.

**Streets: Repairs/Maintenance**

Mayor Martin LaBarge requested Council review the proposed updated snow route. Council Member Dave McDaniel asked to add 10<sup>th</sup> Street from Baughman to Cedar Lane and 12<sup>th</sup> Street from Spruce Street to Mt. Hope Cemetery. Council Member John Walz moved to approve the snow route with corrections. Council Member Kevin LaBarge seconded the motion. The motion carried 6-0.

**Water: Repairs/Maintenance**

Donnie Younger representative from Ellis Golf Course requested consideration for the use of Well #11. He stated during the July and August months there is not enough effluent water to keep the golf course watered properly and they are having to reseed often. Council Member Dava Gaschler asked to revisit the request at the March 2 meeting. No further action was taken.

**NEW BUSINESS**

**Sewer: Repairs/Maintenance**

Public Works Director Steve Homburg presented a quote for a mini-split system to be installed at the Sewer Plant office. Council Member John Walz moved to approve the quote from MC Service LLC, in the amount of \$5,863.20 for a mini-split system, with funds to come from the Sewer Depreciation Reserve Fund. Council Member Jolene Niernberger seconded the motion. The motion carried 6-0.

### **Tourism: Committee**

Mayor Martin LaBarge requested Council consideration for the appointment of Tammy Leiker to the Tourism Committee. Council Member Dava Gaschler moved to approve the appointment of Tammy Leiker to the Tourism Committee Board. Council Member Jolene Niernberger seconded the motion. Motion carried 6-0.

### **Police: Contracts**

Police Chief Avery Smith presented information about LexisNexis/CopLogic. The company is wanting to go to electronic submissions which would streamline the process for the Clerk's office and the Police Department when doing police reports. There is no cost to the city to move to electronic reports. Council Member John Walz moved to approve the agreement with LexisNexis/CopLogic Solutions as presented and to authorize Police Chief Avery Smith to sign all required documents. Council Member Devin Henderson seconded the motion. The motion carried 6-0.

### **REPORTS FROM CITY OFFICIALS**

#### **Public Works**

Public Works Director Steve Homburg presented his department update.

#### **Police**

Police Chief Avery Smith presented the February mid-month incident report and provided his department update. Chief Smith also spoke about a one-to-one cost match grant he will be applying for to get new body camera equipment that is at end of life. It was consent of Council to allow Chief Smith to submit his application on behalf of the City.

#### **City Clerk**

City Clerk Ashley Scheibler presented her departmental update. Ms. Scheibler reminded Council of the Work Session for Thursday, February 19 at 5:30pm.

#### **Attorney**

City Attorney Olavee Raub provided her update on the Trego Waterline Project. Ms. Raub also noted she will be attending the March 2 Council Meeting via zoom.

#### **Mayor Update and Announcements**

Mayor LaBarge asked Council to consider allowing Council Member Devin Henderson to attend Council Meetings via zoom. It was the consensus of Council to allow Mr. Henderson to attend via zoom while in training.

### **EXECUTIVE SESSION**

Mayor Martin LaBarge asked for a motion to recess into executive session at the request of City Attorney Olavee Raub. Council Member Dava Gaschler moved for City Council to recess into executive session to discuss a pending claim pursuant to the Attorney Client Privilege Exception, K.S.A 75-4319 (b)(2) with City Attorney Olavee Raub and Police Chief Avery Smith present. The open meeting will resume at 7:53 p.m. Council Member David McDaniel seconded the motion. Motion carried 6-0. No action was taken in executive session and the open meeting resumed. Council Member Dava Gaschler moved to approve City Attorney Olavee Raub and Police Chief Avery Smith to attend mediation for the pending claim on March 6 in Wichita, Kansas with the Clerk's office to handle hotel arrangements for the day prior. Council Member Jolene Niernberger seconded the motion. The motion carried 6-0.

### **ADJOURNMENT**

Council Member David McDaniel moved, and Council Member Dava Gaschler seconded the motion to adjourn the meeting. The motion carried 6-0. The meeting adjourned at 7:55 p.m.

  
Danielle Schaus, Clerk

  
Martin V. LaBarge, Mayor

**ELLIS CITY COUNCIL  
REGULAR MEETING  
Minutes  
March 2, 2026**

**CALL TO ORDER**

Mayor Martin LaBarge called the regular meeting to order at 6:30 p.m. Present were Council Members Dava Gaschler, Kevin LaBarge, David McDaniel, Jolene Niernberger and John Walz. Also, present were Public Works Director Steve Homburg, Police Chief Avery Smith, Assistant City Clerk Verda Flinn and Clerk Danielle Schaus. Council Member Devin Henderson and City Attorney Olavee Raub attended via Zoom. City Clerk Ashely Scheibler was absent.

**PLEDGE OF ALLEGIANCE**

**AMENDMENTS TO AGENDA**

**PUBLIC PRESENT**

Glen Keller, Donnie Younger and Dean Gottschalk.

**CONSENT AGENDA**

Council Member David McDaniel moved to approve the consent agenda containing the Minutes from the Regular Meeting on February 16, 2026, Manual Journal Entries for January 2026, and Bills Ordinance #2232. Council Member Jolene Niernberger seconded the motion. Council approved the consent agenda 6-0.

**PUBLIC COMMENTS**

**PRESENTATIONS OF AWARDS, PROCLAMATIONS, REQUESTS & PETITIONS  
(HEARINGS)**

**SPECIAL ORDER**

**UNFINISHED BUSINESS**

**Water: Accounting/Billing**

Donnie Younger, representing the Ellis Golf Course, requested the City consider allowing the use of Well #11 to irrigate the golf course greens. The Clerk's office presented a report detailing the actual effluent gallons pumped to the golf course in 2025, the estimated gallons needed from Well #11 to meet a 200,000-gallon-per-day request based on 2025 effluent usage, the total gallons pumped from Well #11 in 2025, and a comparable 2025 Midwest Energy bill reflecting the cost to pump the increased estimated gallons requested. The report also included the anticipated cost to repair Well #11 and other related considerations.

Mr. Younger stated the golf course would like to utilize Well #11 during the months of June, July, August, and September, and revised the request to 180,000 gallons per day during those months.

Council directed City staff to update the report to reflect the discussed revisions and to present the updated information at the next Council meeting. Mayor Martin LaBarge tabled the request until the March 16, 2026 Council meeting. No further action was taken.

**NEW BUSINESS**

**Streets: Repairs/Maintenance**

Public Works Director Steve Homburg presented quotes for crack sealant to help maintain the streets. Council Member Jolene Niernberger moved to approve the quote from Crafcoc, Inc. in the amount of \$8,694 for crack sealant, with funds to come from Capital Improvement Street Fund. Council Member Dava Gaschler seconded the motion. The motion carried 6-0.

**Public Works: Repair/Maintenance**

Public Works Director Steve Homburg presented quotes for City Hall duct cleaning since new HVAC units were installed in the building. Council Member Jolene Niernberger moved to approve the quote from Magna Dry, LLC in the amount of \$3,760 for duct cleaning at City Hall, with funds to come from Capital Improvement Special Projects. Council Member John Walz seconded the motion. The motion carried 6-0.

## **REPORTS FROM CITY OFFICIALS**

### **Public Works**

Public Works Director Steve Homburg presented his department update.

The Comparative Water Report from December 10, 2025 to January 10, 2026 was presented.

Public Works Director Steve Homburg stated they are currently looking for leaks due to significant unaccounted for water loss. He reported the Kansas Water Office will be here on March 3, 2026 to help search for leaks in our community.

Public Works Director Steve Homburg asked Council permission to attend the Kansas Association Code Enforcement Conference April 15-17, 2026. Council Member Dava Gaschler made a motion to ratify permission for the Public Works Director Steve Homburg to attend the Kansas Association Code Enforcement Conference April 15-17, 2026 in Mayetta, KS. Council Member Kevin LaBarge seconded the motion. The motion carried 6-0. It is the consensus of the Council moving forward to allow Mayor Martin LaBarge to approve City staff attending the conferences, and Department Heads inform the Council of the conferences being attended.

Public Works Director Steve Homburg informed the Council that masonry repairs are needed at the top of the Cemetery Bell Tower. He asked whether the City's bucket truck could be used to allow masons to access and complete the repairs. City staff would operate the bucket controls from the ground, while the masons worked from the bucket. City Attorney Olavee Raub advised that the City's insurance would likely not cover the masons, as they are not City employees. Council directed the Clerk's office to contact the City's insurance provider to confirm whether coverage would apply in this situation.

### **Police**

Police Chief Avery Smith presented the February monthly incident report and provided his department update. Council Member Dava Gaschler inquired whether the Police Department had conducted any training related to the new electronic scooter ordinance. Chief Smith reported no training has been completed to date, but stated the department plans to implement training prior to the end of the school year in time for summer.

### **City Clerk**

Assistant City Clerk Verda Flinn presented the departmental update.

Ms. Flinn reminded Council of AdamsBrown arriving on site for the annual field audit scheduled Tuesday, March 10, 2026.

Ms. Flinn will attend the CCMFOA Spring Conference March 11-13, 2026 in Manhattan.

The 2026 Seasonal Lifeguards are tentatively scheduled to perform their lifeguard certification training at FHSU March 16-20, 2026.

The January Financial Statements and Health Savings Report were presented.

### **Attorney**

#### **Mayor Update and Announcements**

Mayor Martin LaBarge read a letter of resignation from Alan Weber for the Ellis Local Housing Authority effective April 1, 2026.

Mayor Martin LaBarge read a request from Kevin Fox, Kevin Fox Construction, seeking a letter of support from the City for the construction of a single-family home utilizing housing funds awarded by the Northwest Kansas Economic Innovation Center, Inc. and the North Central Regional Planning Commission. Council Member Dava Gaschler made a motion to approve City Clerk Ashley Scheibler write a letter of support on behalf of the City. Council Member David McDaniel seconded the motion. The motion carried 6-0.

Mayor Martin LaBarge read the 2025 goals presented by Council at the beginning of 2025. He requested Council prepare their 2026 goals for the April 6, 2026 meeting.

Council Member Dava Gaschler expressed she feels it is important to support the Golf Course, noting it serves as a valuable amenity and selling point when recruiting staff to the school district.

Council Member David McDaniel emphasized the importance of Council Members communicating with legislators regarding issues impacting the community. He also voiced

concerns about the Golf Course water situation.

**EXECUTIVE SESSION**

**ADJOURNMENT**

Council Member Dava Gaschler moved, and Council Member John Walz seconded the motion to adjourn the meeting. The motion carried 6-0. The meeting adjourned at 7:44 p.m.



Verda Flinn, Assistant City Clerk



Martin V. LaBarge, Mayor

## **REGULAR MEETING**

### **Minutes**

**March 16, 2026**

#### **CALL TO ORDER**

Mayor Martin LaBarge called the regular meeting to order at 6:30 p.m. Present were Council Members Dava Gaschler, Kevin LaBarge, David McDaniel, Jolene Niernberger, and John Walz. Also present were Public Works Director Steve Homburg, Fire Chief Dustin Vine, City Attorney Olavee Raub, Assistant City Clerk Verda Flinn, and City Clerk Ashley Scheibler. Council Member Devin Henderson attended via Zoom, arriving at 6:57 p.m., and Police Chief Avery Smith arrived late at 7:10 p.m.

#### **PLEDGE OF ALLEGIANCE**

#### **AMENDMENTS TO AGENDA**

#### **PUBLIC PRESENT**

Tom Weber, Glen Keller, Greg Mickelson, Nickole Byers, Elizabeth Kolacny, Ron Hallagin, Wade King, Linda Pfeifer, Dean Gottschalk, Michael Berges, David Schoenberger, Jennifer Kreutzer, and Ryan Kreutzer.

#### **CONSENT AGENDA**

Council Member John Walz moved to approve the consent agenda containing the Minutes from the Regular Meeting on March 2, 2026, and Bills Ordinance #2233. Council Member Dava Gaschler seconded the motion. Council approved the consent agenda 5-0.

#### **PUBLIC COMMENTS**

Glen Keller of the Ellis Railroad Museum requested Council consider requiring any Event Requests involving land within the train tracks at the Ellis Lakeside Campground to be reviewed and approved by the Railroad Board prior to Council approval, as the Ellis Railroad Museum leases that land from the City.

#### **PRESENTATIONS OF AWARDS, PROCLAMATIONS, REQUESTS & PETITIONS (HEARINGS)**

#### **SPECIAL ORDER**

##### **General Government: Insurance**

Curtis Zerr, ICI Insurance, presented the City's 2026-27 general insurance policy with EMC Insurance and the Workers Compensation policy with Kansas Municipal Insurance Trust (KMIT). The overall premiums increased 2.8% from last year. Council discussed revisions to multiple items within the policy and directed City Clerk Ashley Scheibler and Public Works Director Steve Homburg to help ICI Insurance properly list these items within the policy. Council Member David McDaniel moved to approve Resolution No. 638 adopting the Bylaws and Interlocal agreement of the Kansas Municipal Insurance Trust (KMIT). Council Member Jolene Niernberger seconded the motion. The motion carried 6-0.

Council Member Dava Gaschler moved to approve the 2026-27 general insurance policy with EMC Insurance in the amount of \$211,712.00. Council Member John Walz seconded the motion. The motion carried 6-0.

##### **Fire: Report**

Fire Chief Dustin Vine submitted his monthly report for review, noting their newer fire truck is currently broken down.

#### **UNFINISHED BUSINESS**

##### **Water: Accounting/Billing**

Donnie Younger, representing the Ellis Golf Course, presented Council with a revised proposal for their consideration. The Proposal requested a bulk rate of \$1.25/1000 gallons with a water usage cap of 6,000,000 gallons for the year. Council Member John Walz directed City Attorney Olavee Raub to draft a contract between the Ellis Golf Club (EGC) and the City of Ellis allowing EGC to utilize Well #11 at a bulk rate of \$1.25 per 1,000 gallons, with an annual cap of

6,000,000 gallons. EGC will be responsible for the cost of the valve, as well as any applicable fees and taxes. The City of Ellis will cover the electricity costs during operation. The City reserves the right to suspend use of the Well if water restrictions are enacted. Council Member Jolene Niernberger seconded the motion. The motion carried 6–0.

**General Government: Contract**

City Attorney Olavee Raub presented Council with a draft lease agreement for the Ellis Nutrition Center, as requested during a prior work session. Verda Flinn, President, and Linda Pfeifer, Treasurer of the Ellis Nutrition Center, spoke on behalf of the board and requested clarification on several items. It was determined the City will assume responsibility for lawn maintenance. Additional clarification was also provided regarding cosmetic improvements and the associated restrictions. Council Member Dava Gaschler moved to approve the lease agreement contract with the Ellis Nutrition Center, with revisions. Council Member David McDaniel seconded the motion. The motion carried 6-0.

Ms. Flinn also presented Council with a copy of the rental agreement used for individuals requesting to rent the Ellis Nutrition Center facility. The Ellis Nutrition Center intends to continue to lease the space for \$65.00 with a one-time refundable deposit of \$40.00. Council found the agreement to be sufficient.

**General Government: Contract**

City Attorney Olavee Raub presented Council with a draft lease agreement for the Bukovina Society, as requested during a prior work session. Council Member John Walz moved to approve the lease agreement contract with the Bukovina Society, with revisions. Council Member Kevin LaBarge seconded the motion. The motion carried 6-0.

**Public Works: Policy**

City Clerk Ashley Scheibler provided Council with a revised Bucket Truck Assistance Request form and Bucket Truck Assistance Policy based on feedback obtained at a prior work session. Council Member John Walz moved to approve the Bucket Truck Assistance Policy and Bucket Truck Assistance Request form as presented. Council Member Jolene Niernberger seconded the motion. The motion carried 6-0.

**NEW BUSINESS**

**Water: Grant**

City Clerk Ashley Scheibler presented Council with a WaterSmart – Small Scale Efficiency Grant opportunity that would allow the City to reallocate budgeted funds for electronic water meter replacements toward a cost-share match, with the goal of completing the City’s 10+ year transition to automated meter reading. The City currently has 467 meters remaining, which, under the current annual purchase capacity, would take approximately five more years to acquire and install. If awarded, the grant would enable the City to complete all remaining replacements within one year. Council Member John Walz moved to allow the Clerk’s Department to apply for the WaterSmart Grant to support the acquisition of the remaining electronic water meters for the City of Ellis. Council Member Dava Gaschler seconded the motion. The motion carried 6-0.

**Public Works: Equipment**

Public Works Director Steve Homburg presented quotes for leak detection equipment to assist the City in identifying potential water leaks and to utilize associated software following completion of the Trego Well Line project, as the system can detect leaks within a 3,000-foot range. Council Member David McDaniel moved to approve the quote from Subsurface Solutions in the amount of \$26,091.00, with funds to come from the Sewer Depreciation Reserve and Water Depreciation Reserve funds. Council Member Kevin LaBarge seconded the motion. The motion carried 6–0.

**General Government: Contract**

City Clerk Ashley Scheibler informed Council the Printer Maintenance Agreement with Tri-Central did not include routine toner replacement. Due to the volume and frequency of toner usage, the Clerk’s Department recommended adding toner maintenance to the agreement to reduce

overall replacement costs. Council Member Dava Gaschler moved to approve the Maintenance and Support Agreements with Tri-Central Office Supply in the amount of \$2,240.00, with funds to come from the General Government Fund. Council Member Jolene Niernberger seconded the motion. The motion carried 6-0.

**General Government: Financial**

Council Member David McDaniel moved to approve Resolution No. 637 authorizing City employees to use the City credit cards. Council Member John Walz seconded the motion. The motion carried 6-0.

**General Government: Event Request Application**

City Clerk Ashley Scheibler presented an Event Request Application from Lori Stimson seeking approval to use Creekside Park on March 26, for a Birthday Party. Council Member Dava Gaschler moved to approve the Event Request Application for the use of Creekside Park from Lori Stimson on March 26. Council Member David McDaniel seconded the motion. The motion carried 6-0.

**General Government: Event Request Application**

City Clerk Ashley Scheibler presented an Event Request Application from the VFW Auxiliary seeking approval to use Creekside Park on July 5, for a Community Block Party to celebrate their 250<sup>th</sup> Anniversary. Council Member John Walz moved to approve the Event Request Application for the use of Creekside Park from the VFW Auxiliary on July 5. Council Member Devin Henderson seconded the motion. The motion carried 6-0.

**General Government: Event Request Application**

City Clerk Ashley Scheibler presented an Event Request Application from Scouts Troop #115 for approval to use the field inside the train tracks located at Ellis Lakeside Campground on April 12, for their annual Boat Regatta Race. Council Member Dava Gaschler moved to approve the Event Request Application for the use of the field located within the train tracks located at the Ellis Lakeside Campground from the Scouts Troop #115 on April 12, contingent on approval from the Ellis Railroad Museum Board. Council Member Kevin LaBarge seconded the motion. The motion carried 6-0.

**REPORTS FROM CITY OFFICIALS**

**Public Works**

Public Works Director Steve Homburg presented his department update.

**Police**

Police Chief Avery Smith presented the mid-month incident report for March and provided his department update. Chief Smith noted their Annual Drug Take Back Day will be held on April 25, from 10 a.m. to 2 p.m.

**City Clerk**

City Clerk Ashley Scheibler presented the committee meeting minutes and her department update, noting AdamsBrown had completed the annual field audit, and it went well. Ms. Scheibler informed Council Doug Goetz with Wilson & Company, Inc. contacted the Kansas Water Office regarding the Water Project Grant and confirmed award announcements are expected by the end of March. She also asked Council to consider establishing an Inventory Committee for the Congregational Church. Council appointed a committee consisting of Council Member John Walz, Council Member Jolene Niernberger, Public Works Director Steve Homburg, Ellis Nutrition Center Board Members Leonard Schoenberger and Verda Flinn, Bukovina Society Board Member Guy Windholz, and Ellis Arts and Historical Society Board Member Perry Henman, including a representative from the Clerk's Department.

**Attorney**

City Attorney Olavee Raub reported she has prepared two petitions regarding easements for the Trego Well Line Project that will require Mayor LaBarge's signature, and had nothing further to report.

**Mayor Update and Announcements**

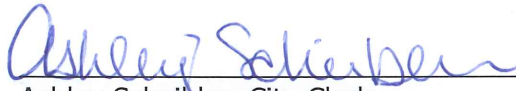
Mayor LaBarge asked Council to consider the following appointments: John Walz to the Joint Recreation Board and John Leiker to the Local Housing Authority Board. Council Member Jolene Niernberger moved to approve the appointments as presented. Council Member David McDaniel seconded the motion. The motion carried 6-0, with Council Member John Walz abstaining.

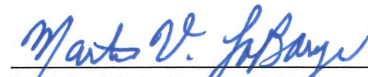
**EXECUTIVE SESSION**

Mayor Martin LaBarge asked for a motion to recess into executive session at the request of City Attorney Olavee Raub. Council Member David McDaniel moved for City Council to recess into executive session for a Claim Discussion pursuant to the Attorney Client Privilege Exception, K.S.A. 75-4319 (b)(2), with City Attorney Olavee Raub and Police Chief Avery Smith present. The open meeting will resume at 9:26 p.m. Council Member Dava Gaschler seconded the motion. The motion carried 6-0. No action was taken in executive session, and the open meeting resumed.

**ADJOURNMENT**

Council Member David McDaniel moved, and Council Member Dava Gaschler seconded the motion to adjourn the meeting. The motion carried 6-0. The meeting adjourned at 9:26 p.m.

  
Ashley Scheibler, City Clerk

  
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Martin V. LaBarge, Mayor

**ELLIS CITY COUNCIL  
REGULAR MEETING  
Minutes  
April 6, 2026**

**CALL TO ORDER**

Mayor Martin LaBarge called the regular meeting to order at 6:30 p.m. Present were Council Members Dava Gaschler, Kevin LaBarge, David McDaniel, Jolene Niernberger, and John Walz. Also, present were Public Works Director Steve Homburg, City Attorney Olavee Raub, Police Chief Avery Smith, and Clerk Danielle Schaus. Council Member Devin Henderson attended via Zoom.

**PLEDGE OF ALLEGIANCE**

**AMENDMENTS TO AGENDA**

**PUBLIC PRESENT**

John Leiker, Tammy Leiker, Sheila Fischer, John Fischer, Kelly Sigg, Glen Keller, Marvin Honas, Kylie Honas, Amber Deutscher, Jackie Henman, Paulette Harp, David Clingan, Cuddy Loudermilk, Ethan McLaughlin, Kathy Ditter, Nickole Byers and Guy Windholz.

**CONSENT AGENDA**

Council Member David McDaniel moved to approve the consent agenda containing the Minutes from the Regular Meeting on March 16, 2026, Manual Journal Entries for February and Bills Ordinance #2234. Council Member Dava Gaschler seconded the motion. Council approved the consent agenda 6-0.

**PUBLIC COMMENTS**

**PRESENTATIONS OF AWARDS, PROCLAMATIONS, REQUESTS & PETITIONS  
(HEARINGS)**

**SPECIAL ORDER**

**General Government: Insurance**

Council Member John Walz moved to approve the 2026-27 general and commercial insurance policy with Nationwide Insurance for the Ellis Arts and Historical Society, Congregational Church in the amount of \$15,713.00 with fund to come from the General Government Fund. Council Member Jolene Niernberger seconded the motion. The motion carried 6-0.

**UNFINISHED BUSINESS**

**Water: Accounting/Billing**

Council Member Dava Gaschler moved to approve the agreement contract with the Ellis Golf Course as presented. Jolene Niernberger seconded the motion. The motion carried 6-0.

**General Government: Contract**

City Attorney Olavee Raub informed Council that Guy Windholz, representing the Bukovina Society, requests Council's consideration regarding a proposed amendment to Exhibit A of the lease agreement. Council Member John Walz moved to approve the lease agreement with revisions to Exhibit A, Item No. 4. Council Member Jolene Niernberger seconded the motion. The motion carried 6-0.

**NEW BUSINESS**

**General Government: Dollar General Request**

Ethan McLaughlin, Store Manager of Dollar General in Ellis, addressed Council regarding the potential development of a Dollar General Market Store in Ellis as a response to the recent grocery store closure. Mr. McLaughlin explained the proposed store would require approximately 16,000 square feet, while the existing building is less than 9,000 square feet. Mr. McLaughlin noted he does not have the authority to initiate the project, the City Council would need to submit a letter of support to Dollar General's corporate office for consideration. Mayor Martin LaBarge requested contact information for corporate representatives in order to invite them to a future Council meeting to discuss potential opportunities. No action was taken.

**Cemetery: Repair/Maintenance**

Paulette Harp, representative of the Cemetery Committee, addressed Council regarding the need and urgency of rehabilitating the cemetery wall at Mt. Hope Cemetery. Ms. Harp reported the bid received for the project was \$350,000. Given the high cost, she expressed hope of securing grant funding and encouraged Council to consider allocating funds to the cemetery wall project during the upcoming budget process. No action was taken.

**General Government: Historical Designation**

Jackie Henman, representative of the Cemetery Committee asked Council to consider applying for WPA Historical Designation which would cover multiple locations within the city and would allow city staff to apply for Historical Preservations Grants, Tax Credits, and other protections. Council Member David McDaniel moved to authorize the Clerk's Office to issue a request for bids to conduct a WPA Historical Designation Survey. Council Member Dava Gaschler seconded the motion. The motion carried 6-0.

**Streets: Repair/Maintenance**

Public Works Director Steve Homburg addressed Council regarding chip sealing for city streets. Council Member John Walz moved to authorize Mayor Martin LaBarge to sign a letter to the County Commissioners requesting assistance with the 2026 Street Rehabilitation Project. Council Member David McDaniel seconded the motion. The motion carried 6-0.

**General Government: Event Request Application**

Clerk Danielle Schaus presented an Event Request Application from Alicia Flower seeking approval to use Creekside Park Shelter House for a birthday party. Council Member Dava Gaschler moved to approve the Event Request submitted by Alicia Flower for May 9, 2026 at the Creekside Park Shelter House. Council Member John Walz seconded the motion. The motion carried 6-0.

**Public Works: Assistance Request**

Marvin Honas, representing the Ellis High School Alumni Association, asked Council to consider their request for assistance from the Public Works Department in removing approximately five inches of surface dirt for the installation of a brick courtyard. Council Member John Walz moved to authorize Public Works to assist the Ellis Alumni Association with the removal of dirt for their brick courtyard project. Council Member Dava Gaschler seconded the motion. The motion carried 6-0.

**Tourism: Advertising**

Glen Keller, representative for the Tourism Committee requested Council's consideration for funding to support the Tourism Committee's Marketing Swag Bags for groups that come to Ellis. Council Member Dava Gaschler moved to approve the Tourism Committee's request to purchase item for swag bags, with expenditures not to exceed \$2,900 and a minimum allocation of \$2,700 to come from the Tourism Fund. Council Member Kevin LaBarge seconded the motion. The motion carried 6-0.

**REPORTS FROM CITY OFFICIALS****Public Works**

Public Works Director Steve Homburg presented the Comparative Water Report for the period of February 10 to March 10. Mr. Homburg also provided his department update.

**Police**

Police Chief Avery Smith presented the Monthly Incident Report for March and his Department report.

**City Clerk**

Clerk Danielle Schaus presented the Committee Meeting Minutes, March Financial Statements, Health Insurance Savings Report for March, and their department update. Ms. Schaus informed the City was unsuccessful in securing grant funding to help support the Booster Pump Station project. Council consented to allow City staff to invite Wilson & Company to the April 20<sup>th</sup> Council meeting to talk about a Plan B for the Booster Pump Station, since receiving the notification that the City did not receive the Kansas Water Office Water Project Grant. Ms.

Schaus asked Council for permission to apply for the Historical Preservation Fund Grant. Council Member Dava Gaschler moved to allow the Clerk's office to apply for the HPF Grant. Council Member John Walz seconded the motion. The motion carried 6-0.

#### **Attorney**

City Attorney Olavee Raub reported she has file eminent domain on three properties for the Trego Waterline Project. Ms. Raub also stated she had the legals for the West 2<sup>nd</sup> Street Project and would be preparing temporary easements.

#### **Mayor Update and Announcements**


Mayor LaBarge asked Council to consider forming an Economic Development Committee to try and get some of the empty buildings in town filled. Council stated Ellis already has an Economic Development LLC and would prefer a representative come and speak to Council about what they do for the community of Ellis.

Mayor LaBarge then requested Council's input for their 2026 goals. The following projects were mentioned: booster pump station, public forum meetings, Trego Waterline Project, street, curb and sidewalk maintenance, fill empty buildings with new businesses, youth advisory committee, 2<sup>nd</sup> Street Project, downtown development, gas station on the North hill, incentives for existing business not just new ones, Volunteer Day in the community, revisit goals throughout the year to keep forward moving progress, clear the 11<sup>th</sup> street bridge, secure a pedestrian bridge, bike lane, actively recruit businesses, consider new Christmas décor during budget season, 310 Leadership class at FHSU to do a project, bus transit tours in Ellis, and monthly "Issues and Eggs."

#### **EXECUTIVE SESSION**

#### **ADJOURNMENT**

Council Member John Walz moved, and Council Member Dava Gaschler seconded the motion to adjourn the meeting. The motion carried 6-0. The meeting adjourned at 8:07 p.m.

  
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Danielle Schaus, Clerk

  
\_\_\_\_\_  
Martin V. LaBarge, Mayor

**ELLIS CITY COUNCIL  
REGULAR MEETING  
Minutes  
April 20, 2026**

**CALL TO ORDER**

Mayor Martin LaBarge called the regular meeting to order at 6:30 p.m. Present were Council Members Dava Gaschler, Kevin LaBarge, David McDaniel, Jolene Niernberger, and John Walz. Also, present were Public Works Director Steve Homburg, City Attorney Olavee Raub, Police Chief Avery Smith, Fire Chief Dustin Vine and Clerk Danielle Schaus. Council Member Devin Henderson attended via Zoom.

**PLEDGE OF ALLEGIANCE**

**AMENDMENTS TO AGENDA**

**PUBLIC PRESENT**

John Leiker, Tammy Leiker, Glen Keller, David Clingan, Nickole Byers, Ron Hallagin, Jenni Holmgren, Travis Kohlrus, Ronald Julian, SJ Singh and Randy Honas.

**CONSENT AGENDA**

Council Member John Walz moved to approve the consent agenda containing the Minutes from the Regular Meeting on April 6, 2026, Manual Journal Entries for February and Bills Ordinance #2235. Council Member Jolene Niernberger seconded the motion. Council approved the consent agenda 6-0.

**PUBLIC COMMENTS**

Ron Hallagin addressed council regarding the grocery store, expressing his desire to keep grocery options local so residents do not have to travel to another town for their needs.

**PRESENTATIONS OF AWARDS, PROCLAMATIONS, REQUESTS & PETITIONS  
(HEARINGS)**

**SPECIAL ORDER**

**General Government: Auto Service Center**

David Clingan, representing Grow Ellis, addressed Council regarding plans for a proposed Auto Center in Ellis. He stated the project could potentially generate \$1.5 million in annual sales and over \$26,000 in sales tax revenue.

SJ Singh also spoke about the Auto Service Center. He stated the center plans to employ approximately 14–18 individuals for the car wash and tire center. The facility would not be able to accommodate commercial vehicles. He explained the car wash would utilize a water recycling system, with approximately 80% of the water being reused to conserve resources. Mr. Singh stated he is not sure on the timeline of completion for the Auto Service Center, as he would like to stay with local resources to build.

**Fire Department: Report**

Fire Chief Dustin Vine submitted his monthly report for review. Mr. Vine stated he is also waiting for another quote on the parts to fix firetruck that is currently down.

**UNFINISHED BUSINESS**

**Water: Loan**

Clerk Danielle Schaus presented the Kansas Revolving Fund (SRF) pre-application to help support the Booster Pump Station Project. Council Member John Walz moved to authorize submission of the Pre-Application Form to KDHE for consideration of funding under the State Revolving Fund (SRF) Loan Program and proceeding with a formal application, contingent upon project acceptance. Council Member Jolene Niernberger seconded the motion. The motion carried 6–0.

**Water: Grant**

Clerk Danielle Schaus asked Council to consider reapplying for the Kansas Water Office Grant

for Construction of the Booster Pump Station Project. Council Member John Walz moved to authorize City staff to apply for the 2026 Kansas Water Office Grant with a 30% local match coming from Water Depreciation Reserve Fund. Council Member Dava Gaschler seconded the motion. The motion carried 6-0.

**Water: Low-to-Moderate Survey**

Clerk Danielle Schaus asked Council to consider conducting a Low-to-Moderate (LMI) survey as the City of Ellis status has expired and it being necessary to determine the eligibility for LMI status in support of the Booster Pump Station Project. Council Member David McDaniel moved to authorize City staff to submit a request for approval to the Kansas Department of Commerce to conduct a community survey for the purpose of determining Low-to-Moderate Income (LMI) status in support of the Booster Pump Project, and to authorize the Mayor to sign the request letter. Council Member Devin Henderson seconded the motion. The motion carried 6-0.

**Water: Grant**

Clerk Danielle Schaus asked Council to consider applying for CDBG Grant funding to support the Booster Pump Station Project, Ms. Schaus stated that applications will be accepted starting May 20, 2026. Council Member Jolene Niernberger moved to authorize City staff, contingent upon approval from the Kansas Department of Commerce, to solicit a minimum of two bids from qualified firms to conduct the required community survey and present at a future Council meeting for consideration. Council Member David McDaniel seconded the motion. The motion carried 6-0.

**Water: Grant**

Clerk Danielle Schaus asked Council to consider applying for the Dane G. Hansen Foundation Grant in support of the Booster Pump Station Project. Ms. Schaus stated the city would plan to do a 30% contribution match. Council Member Dava Gaschler moved to authorize City staff to apply for Dane G. Hansen Foundation Grant and to request a 30% matching contribution toward the project. Council Member David McDaniel seconded the motion. The motion carried 6-0.

**NEW BUSINESS**

**General Government: Economic Development**

Travis Kohlrus, President of Ellis Development Group spoke to council about the role they play in Economic Development within the City of Ellis. Mr. Kohlrus stated they don't actively recruit businesses to come to Ellis, rather help with putting resources together for incoming business owners.

**General Government: Grocery Store**

Nickole Byers presented Council with flyers and research about possibilities of a new grocery store in Ellis. Ms. Byers invited council to come to the Community Meeting scheduled for April 29, 2026 at 6:00pm hosted at Dolce Vita.

**Campground: Event Request**

Ronald Julian asked Council consider the event request at the Ellis Lakeside Campground for Ellis Cub Pack #115. Council Member Dava Gaschler moved to approve the Event Request Application Ellis Cubs Pack to camp on May 9-10, 2026 at Lakeside Campground contingent on approval of the Railroad Museum. After some discussion and needing a more definitive plan, Council Member Dava Gaschler withdrew her motion. It was a consensus of Council to table the request for the next council meeting.

**Streets: Bucket Truck Request**

Jenni Holmgren presented her request for use of the bucket truck for the Hometown Hero banners. John Walz moved to approve the Bucket Truck Rental Application for Ellis Memorial VFW Auxiliary and for Public Works to assist in hanging the Hometown Hero Banners on existing Midwest Energy poles. Council Member Dava Gaschler seconded the motion. The motion carried 6-0.

**Pool: Chemicals**

Public Works Director Steve Homburg presented quotes for chemicals needed for the swimming

purchase of 16 Drums of sodium hypochlorite (\$3,960.00) and 8 Drums of calcium hypochlorite (\$2,160.00) plus shipping (\$50.00) for a total cost of \$6,170.00 with funds to come from the General – Swimming Pool fund. Council Member David McDaniel seconded the motion. The motion carried 6-0.

**Streets: Chip Seal**

Public Works Steve Homburg presented quotes for chip seal materials. Council Member Dava Gaschler moved to approve the quote from Flatlander for chip seal chips in the amount of \$5,825.00 with funds to come from the Capital Improvement – Street Fund. Council Member Kevin LaBarge seconded the motion. The motion carried 6-0.

**REPORTS FROM CITY OFFICIALS****Public Works**

Public Works Director Steve Homburg provided his department update. Mr. Homburg also asked Council to consider allowing Public Works to advertise for a full time General Public Works Employee. Council Member Devin Henderson moved to approve the full-time position of General Public Works Employee to be advertised. Council Member David McDaniel seconded the motion. The motion carried 6-0.

**Police**

Police Chief Avery Smith provided the Mid-Month Incident Report for April and his Department update.

**City Clerk**

Clerk Danielle Schaus presented her department update.

**Attorney**

City Attorney Olavee Raub provided her update on the Trego Waterline Project and the 2<sup>nd</sup> Street Project easements.

**Mayor Update and Announcements****EXECUTIVE SESSION****ADJOURNMENT**

Council Member David McDaniel moved, and Council Member Dava Gaschler seconded the motion to adjourn the meeting. The motion carried 6-0. The meeting adjourned at 8:34 p.m.

  
\_\_\_\_\_  
Danielle Schaus, Clerk

  
\_\_\_\_\_  
Martin V. LaBarge, Mayor

# Draft Copy Not Official Until Approved by Council

## ELLIS CITY COUNCIL REGULAR MEETING

Minutes  
May 4, 2026

### **CALL TO ORDER**

Mayor Martin LaBarge called the regular meeting to order at 6:30 p.m. Present were Council Members Dava Gaschler, Kevin LaBarge, David McDaniel, Jolene Niernberger, and John Walz. Also, present were Assistant City Clerk Verda Flinn, Public Works Director Steve Homburg and City Attorney Olavee Raub. City Clerk Ashley Scheibler attended via Zoom. Council Member Devin Henderson attended via Zoom at 6:33 p.m. Police Chief Avery Smith arrived at 7:23 p.m.

### **PLEDGE OF ALLEGIANCE**

### **AMENDMENTS TO AGENDA**

### **PUBLIC PRESENT**

John Leiker, Tammy Leiker, Glen Keller, Alison Nuttle and Janice Wilson.

### **CONSENT AGENDA**

Council Member David McDaniel moved to approve the consent agenda containing the Minutes from the Regular Meeting on April 20, 2026, Manual Journal Entries for March and Bills Ordinance #2236. Council Member Dava Gaschler seconded the motion. Council approved the consent agenda 5-0.

### **PUBLIC COMMENTS**

### **PRESENTATIONS OF AWARDS, PROCLAMATIONS, REQUESTS & PETITIONS (HEARINGS)**

#### **Clerk: Proclamation**

Mayor Martin LaBarge read a proclamation in observance of the 57<sup>th</sup> Annual Professional Municipal Clerks Week from May 3 - 9, 2026.

#### **Police: Proclamation**

Mayor Martin LaBarge read a proclamation in observance of National Police Week from May 11 – 16, 2026.

### **SPECIAL ORDER**

#### **General Government: Financial – Budget Request**

Jennifer Hecker was not present to review the handout for Options, Domestic and Sexual Violence Services.

### **UNFINISHED BUSINESS**

#### **Campground: Event Request**

Alison Nuttle asked Council to consider the modified event request at the Ellis Lakeside Campground for Ellis Cub Pack #115. Ms. Nuttle reported the Railroad Museum will allow the Cub Pack to camp within the center of the train tracks. They are requesting to use camp sites 16 and 17 for campfire activities and preparing meals. Since the City does not accept reservations, Council Member Dava Gaschler moved to allow designation of occupancy in camp sites 16 and 17 for Saturday, May 9, 2026 and waive the fees for those sites. Council Member Jolene Niernberger seconded the motion. The motion carried 6-0.

#### **Water: Low-to-Moderate Survey**

Assistant City Clerk Verda Flinn presented two bids for completing a Low-to-Moderate Income (LMI) Survey to determine the City's eligibility to apply for CDBG funding for the pressure pump station. Council Member John Walz moved to approve Wilson & Company provide a random income-based survey in the amount of \$3,500 with funds to come from Water Depreciation Reserve. Council Member David McDaniel seconded the motion. The motion carried 6-0.

### **NEW BUSINESS**

#### **General Government: Financial**

Janice Wilson, USD 388 Superintendent, requested Council consider waiving the \$1,350 water tap fee and the \$50 sewer tap fee for the new Childcare Facility to be located on the Washington Grade School property. Council Member John Walz moved to approve waiving the water and sewer tap fees for the USD 388 Childcare Facility. Council Member Jolene Niernberger seconded the motion. The motion carried 5-0 with Council Member Dava Gaschler abstaining due to conflict of interest.

#### **Parks: Event Request**

Council Member Dava Gaschler moved to approve the Nelson family gathering Event Request Application for the Creekside Pavillon on May 24<sup>th</sup> from 2 p.m. to 5 p.m. Council Member Kevin LaBarge seconded the motion. The motion carried 5-0 with Council Member John Walz abstaining due to conflict of interest.

#### **Streets & Parks: Event & Traffic Control Requests**

Assistant City Clerk Verda Flinn presented an Event Request Application from the Ellis High School Alumni and Chrysler Boyhood Home seeking approval to utilize both the South and North Walter P. Chrysler Parks on May 23, 2026 from 10 a.m. to 3 p.m. for the car show. Traffic Control requests are for the Ellis High School Alumni parade route and barricades at Walter P. Chrysler Parks. Council Member Dava Gaschler moved to approve the Ellis High School Alumni's Event Request Application for South and North Chrysler Parks and Traffic Control requests for the parade route and barricades at 10<sup>th</sup> & cottonwood for Alumni events held on May 23, 2026. Council Member Kevin LaBarge seconded the motion. The motion carried 6-0.

#### **General Government: License/Permit**

Assistant City Clerk Verda Flinn presented the Fireworks Permit Application for the annual Ellis Baptist Church fireworks stand located at 808 Washington. Council Member John Walz moved to approve the Fireworks Permit Application for the Ellis Baptist Church, contingent on presenting proof of liability insurance. Council Member Jolene Niernberger seconded the motion. The motion carried 6-0.

#### **General Government: Committees**

Mayor Martin LaBarge presented the 2026 Roster of Appointments for consideration. He requested Council's approval of the roster as presented with the addition of Council Member Dava Gaschler appointed to the Disaster Recovery Team and Council Member Kevin LaBarge appointed to the City Board of Health. Council Member Jolene Niernberger moved to approve the Committee Appointment List as presented, with any applicable changes as requested. Council Member John Walz seconded the motion. The motion carried 6-0.

#### **Swimming Pool: Repair/Maintenance**

Due to peeling on the current pool diving board, Public Works Director Steve Homburg presented two bids for the purchase of a replacement. Council Member Devin Henderson moved to approve the bid from Austin Pools & Spas LLC to purchase a diving board in the amount of \$5,460 with funds to come from Special Machinery. Council Member Dava Gaschler seconded the motion. The motion carried 6-0.

#### **Museum: Repair/Maintenance**

Council Member John Walz, President of the Walter P. Chrysler Boyhood Home Museum, requested repairs at the museum, including addressing the lifting sidewalk, replacing concrete around the wishing well, painting the south museum building, and repairing the ceiling near the chimney in the house. Public Works Director Steve Homburg will obtain a quote for the painting. The Council may consider the expense during budget preparations, or, as City Clerk Ashley Scheibler noted, funds are available in the special projects fund if the painting needs to be completed this year.

#### **General Government: Special Event**

Mayor Martin LaBarge requested Council consider a Coffee and Donut Hour quarterly at the Ellis Public Library. He requested it begin in July. Council Member Devin Henderson moved to approve hosting a Coffee & Donut Hour at the Ellis Public Library quarterly with the Mayor and two Council Members present, beginning Saturday, July 11, 2026 at 10 a.m. Council Member

John Walz seconded the motion. The motion carried 6-0.

**General Government: License/Permit**

Council Member Jolene Niernberger moved to approve the Noise Permit Application for the Ellis Golf Club alumni concert on May 22, 2026 from 8 p.m. to 12 p.m. Council Member John Walz seconded the motion. The motion carried 6-0.

**REPORTS FROM CITY OFFICIALS**

**Public Works**

Public Works Director Steve Homburg presented the Comparative Water Report, noting a significant leak exists but has not yet been located.

Mr. Homburg also provided a departmental update, stating he is beginning the interview process for a full-time position in the Public Works Department. He will update the Council at the next meeting on the status of the Ellis Historical Church roof replacement and share information received from the County regarding glass recycling.

Mr. Homburg reported Union Pacific is working on the railroad bridge on the west side of town.

**Police**

Police Chief Avery Smith provided the Monthly Incident Report for April and his Department update. Chief Smith reported Officer Sun graduated from the KLECT program on May 1st and will complete an additional eight weeks of training with a City officer before working independently.

**City Clerk**

Assistant City Clerk Verda Flinn presented the minutes from the Campground Committee, health insurance savings report for March, March financial statements and the department update.

**Attorney**

City Attorney Olavee Raub provided her memo on the Trego Waterline Project, 2<sup>nd</sup> Street Project easements, Ellis Golf Club effluent usage and the announcement of Ellis Municipal Court Judge Ross Wichman retiring.

**Mayor Update and Announcements**

**EXECUTIVE SESSION**

**ADJOURNMENT**

Council Member David McDaniel moved, and Council Member Dava Gaschler seconded the motion to adjourn the meeting. The motion carried 6-0. The meeting adjourned at 7:50 p.m.

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Martin V. LaBarge, Mayor

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Verda Flinn, Assistant City Clerk