

## CITY OF ELLIS RESIDENTIAL/COMMERCIAL SIDEWALK REPLACEMENT PROGRAM APPLICATION

OWNER: \_\_\_\_\_ CONTRACTOR(IF ANY): \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

STREET ADDRESS OF SIDEWALK TO BE REPLACED: \_\_\_\_\_

MAILING ADDRESS (if different from above): \_\_\_\_\_

DOES SIDEWALK BEING REPLACED CROSS THE DRIVEWAY: Y N (circle one)

**X** \_\_\_\_\_

**APPLICANT SIGNATURE**

### **Applicant understands:**

- That the City will not incur any liability for payment for the work or reimbursement until this application has been approved by the Director of Public Works or his/her designee.
- Upon application, the Public Works Department will determine eligibility and the anticipated reimbursement amount and will contact the applicant with that information.
- **Please remit all receipts to the Clerk's Department in order to qualify for rebate.**
- Maximum reimbursement rate for concrete for the current calendar year is \$1.50 per square foot for 4" and \$1.80 per square foot for 6" sidewalk required when crossing a driveway. \$500.00 is the maximum rebate allowed per property.  
NOTE: any/all receipts will need to be submitted to qualify for reimbursement
- This program is for residential and commercial sidewalk replacement, and all replacements must be completed in accordance with the city code of the City of Ellis.
- Participation in this program does not relieve the applicant from any liability for future maintenance, replacement, repair, or the clearing of sidewalks adjacent to private property.
- A Sidewalk Permit must be filed along with this rebate application.

**NOTE: Repairs to be completed in 90 days from date of application.**

DO NOT WRITE BELOW THIS LINE

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Application # S20\_\_\_\_\_ - \_\_\_\_\_

**Application:** Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

**Sidewalk Application Fee:** \$ \_\_\_\_\_ **Date Paid:** \_\_\_\_\_ **Receipt #:** \_\_\_\_\_

**Rebate Approved By:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Rebate Amount:** \$ \_\_\_\_\_

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Public Works Department: (785) 726-1741 | Police Department Non-Emergency: (785) 625-1011 | Clerk's Office: (785) 726-4812

815 Jefferson, Ellis KS 67637

## **Sidewalk Replacement Program**

The City of Ellis has enacted a **Sidewalk Replacement Program** that will allow property owners to make needed sidewalk improvements and request reimbursement from the City for the cost of concrete to help relieve the cost burden.

The Public Works Department has identified sidewalks across town that need to be repaired.

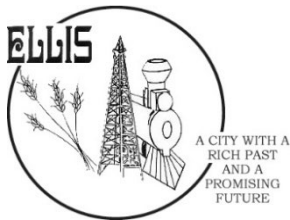
Property owners who wish to participate in this program voluntarily may do so.

1. Property owners can contact the Clerk's Office at 785-726-4812 to complete an application and acquire a permit.
2. The Public Works Department will review the sidewalk that is eligible for a rebate and notify the property owner so they can begin the process.
3. The Public Works Department will inspect the forms before the concrete has been poured.
4. The Public Works Department will inspect after the sidewalk replacement is complete.
5. All curbing, removal, replacement, or cutting should be approved by the Public Works Department.
6. All changes to the existing sidewalk width, length, location, slope, etc. shall be pre-approved by the Public Works Department.
7. The Property owner will pay the complete bill for the sidewalk replacement and submit receipts to request a rebate from the City for that portion of the sidewalk that is eligible through the program.
8. A fixed rate for the cost of concrete per square foot will be set by the Public Works Department on January 1, of each year. There is no reimbursement for the forms and labor. Current reimbursement is \$1.50/sq ft (4") for concrete for sidewalk and \$1.80/sq ft (6") for concrete for sidewalk through a driveway. \$500.00 is the maximum rebate allowed per property.
9. After application, the applicant will have 90 days from the date the sidewalk obstructions are identified by the Planning, Inspection, and Enforcement staff to complete the repairs to the sidewalk.

Reimbursements will be considered as long as budgeted funds are available. For detailed information contact:

**Public Works Department  
815 Jefferson  
Ellis, KS 67637  
785-726-1741**

**Clerk's Department  
815 Jefferson  
Ellis, KS 67637  
785-726-4812**



## SIDEWALK PERMIT

City of Ellis  
815 Jefferson St.  
Ellis, KS 67637

Public Work's Department -(785) 726-1741  
Clerk's Department - (785) 726-4812

LOCATION OF CONSTRUCTION: \_\_\_\_\_

CONSTRUCTION COST \$		EXISTING DRIVEWAY		NEW DRIVEWAY	
		LENGTH OF DRIVEWAY THRU SIDEWALK			
		WIDTH OF DRIVEWAY THRU SIDEWALK			
		LENGTH OF SIDEWALK			
		WIDTH OF SIDEWALK			
		ESTIMATE TOTAL SQ. FT.			

### REGULATIONS

(Unless otherwise directed by the Inspection Department)

CROSS SLOPE DOES NOT EXCEED 2% (1/4" per ft)  
RAMP SLOPE DOES NOT EXCEED 8.3% (1" per ft) for sidewalks  
REMOVAL OF CONCRETE TO NEAREST JOINT IS REQUIRED  
ALL WORK COMPLETED WILL COMPLY WITH CITY CODE  
ALL CONCRETE TO BE POURED IS TO MEET ADA REGULATIONS

### Contractors Information

	Name	Mailing address	Phone
Owner			
Contractor			

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of the record and that I have been authorized by the owner to make this application as his/her authorized agent and I agree to conform to all applicable laws of the jurisdiction. in addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Signature of Applicant	Phone Number:
X	
Responsible person in charge of work, Title	Phone Number:
X	
Email:	

NOTES: CITY SPECIFICATIONS FOR SIDEWALKS AND DRIVEWAY ENTRANCES ARE AVAILABLE UPON REQUEST.  
ALL WORK IS TO BE INSPECTED BEFORE CONCRETE IS POURED.

### OFFICE USE ONLY:

#### PERMIT FEES:

Sidewalk Permit Fee: \$ \_\_\_\_\_  
Inspection Fees:  
(NO. \_\_\_\_\_ X \_\_\_\_\_) = \$ \_\_\_\_\_  
Total Fees: \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_ Receipt #: \_\_\_\_\_

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